



Reach YOUR
PINNACLE

ROCK
INCOME TAX SPECIALISTS

Rental Property Checklist

The following will assist in ensuring you bring in the relevant documentation to complete your tax return details for a residential rental property.

1. Address of property
2. Interest in the property (eg- are you a joint owner or held through a trust/ company?)
3. When was the property constructed?
4. Was the property rented or available to rent for the current income tax year?
If not the full year, please provide dates
5. Rental income amount for the whole year
6. Tax receipts or relevant documentation/ amounts for the following:
 - Advertising
 - Body corporate fees
 - Borrowing expenses
 - Cleaning expenses
 - Council rates
 - Gardening/ lawn mowing expenses
 - Gifts to tenants/ agents
 - Insurance expenses
 - Interest expenses
 - Land tax
 - Legal expenses
 - Pest control
 - Repairs & Maintenance (special rules apply to this deduction and will be discussed during completion of your tax return)
 - Telephone and postage expenses
 - Travel expenses
 - Sundry expenses
 - Water charges